



P.O. Box 160

Office: 410-749-3600

Fruitland, Maryland 21826

Fax: 410-749-3394

To Our Valued Customer:

In order to accurately serve our accounts, we request that you update your authorized user listing. This will help prevent loss of time and fraudulent charges on your account. We would also like to take this time to review our current policy concerning purchases on our house accounts.

- We require our employees to verify the identification of the purchaser on every transaction.
- In order to make any purchases, the individual must be an authorized user.
- Anyone not listed as an authorized user is subject to I.D. verification by the account representative at the time of purchase.

If you have any questions or concerns about this form, please contact our Accounts Receivable department at 410-749-3600 x125 Monday through Friday, 8:00am – 5:00pm.

Thank you,
Rommel's Ace AR Department

Please use the form below to update your authorized user list. **ONLY the names below will be authorized to purchase on your account.** Please feel free to use another page in order to list all authorized users. When complete, **fax to 410-749-3394** or drop off at the nearest Rommel's Ace Home Center.

Account Name

Account Number

Date

PLEASE PRINT

1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17.
8.	18.
9.	19.
10.	20.

Authorized Signature

Title